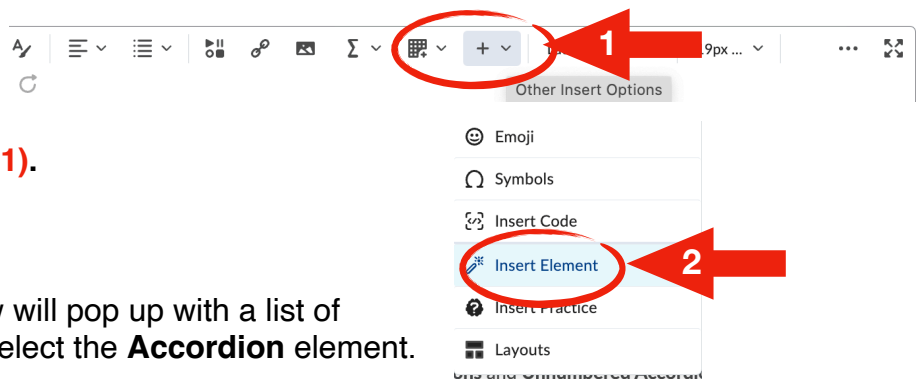


Creator+ Inserting Accordions

Accordions are useful when you have a list of items with additional information to learn about each item. Using an accordion allows the student to focus on learning the list first, then expanding their understanding by opening each accordion. Scaffolding content in this way organizes material in an easy to understand way and can prevent students from experiencing cognitive overload.

To Insert an Accordion:

In the page editing window, click on the **Other Insert Options** icon on the **Editor Ribbon** (1).

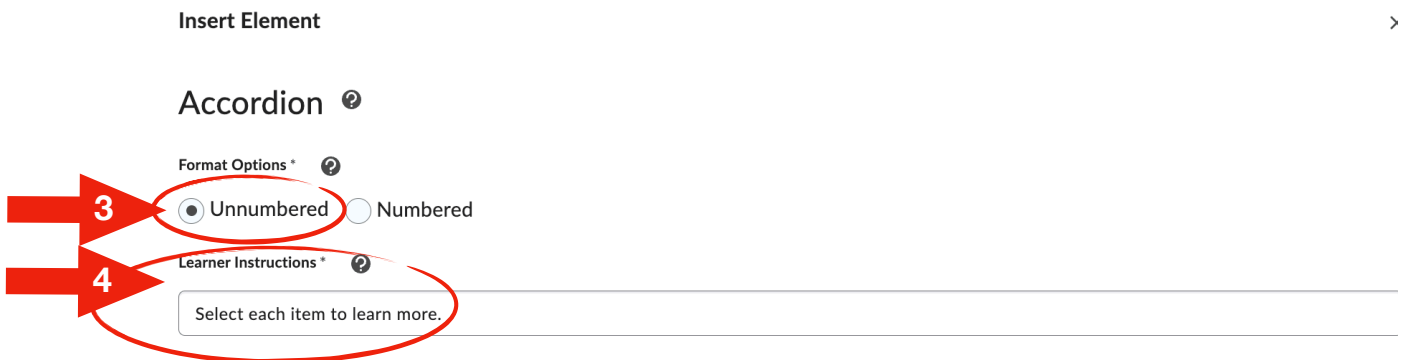


Select **Insert Element** (2).

The **Insert Element** window will pop up with a list of Elements to choose from. Select the **Accordion** element.

Accordions can be numbered or unnumbered.

Select the appropriate option for your material. For this example, we are selecting the **Unnumbered** option (3).



Type instructions to your students in the **Learner Instructions** window replacing the default text (4). **NOTE:** if you do not wish to use Learner Instructions, leave this area blank. The default text will disappear when the Accordion is added to the page.



Type the **title** for your first accordion in the **Accordion 1 Tab Title (5)**.

Type, or paste, the content in the **Accordion 1 Content window (6)**. **NOTE:** You will notice that the same tool bar for many Momentum tools is also featured in the Accordion 1 Content window giving you the ability to add customization features to the content such as a photo, bulleted list, web link, etc.

Continue to the Accordion 2 Tab Title and repeat the same process **(7)**.

If you need additional Accordion tabs, click the + **Add Accordion** Item to add as many accordion windows as you need **(8)**.

Next, click **Preview (9)**.

Accordion Items and Related Content *

Accordion 1 Tab Title *

5 Parentheses

Accordion 1 Content *

6 The first step is to solve all operations within **parentheses** or **brackets**. Parentheses are used to group things together. Solve all groupings from inside to out.

Solve: $2 + 6^2 \times (4 + 5) \div 3 - 5$

Step 1: **Parentheses**
 $2 + 6^2 \times (4+5) \div 3 - 5$

Accordion 2 Tab Title *

7 Exponents

Accordion 2 Content *

The second step is to simplify all exponents, working from left to right.

Solve: $2 + 6^2 \times (4 + 5) \div 3 - 5$

Step 1: **Parentheses**
 $2 + 6^2 \times (4+5) \div 3 - 5$

Step 2: **Exponents**
 $2 + 6^2 \times 9 \div 3 - 5$

8 + Add Accordion Item

9 Preview Cancel



Review your Accordion by clicking on the Tab Titles to reveal the additional information. If you are satisfied, click **Insert (10)**. If not, click **Back** to continue editing.

Insert Element



Preview

The order of operations are the rules that tell us the sequence in which we should solve an expression with multiple operations. Learn more about each step by clicking it below.

Parentheses	▶
Exponents	▶
Multiplication	▶
Division	▶
Addition	▶
Subtraction	▶

Open All Panels



After you have inserted the Accordion, click **Save and Close (11)** to view the completed page.

Edit HTML File

Accordions

Hide from Users

Paragraph Lato, Lucida ... 19px ...

Let's take a look at how some faculty have included Accordions in their courses.

Numbered Accordions

Numbered Accordions are useful when you need to present students with a set number of items in a list (or sequence) and they are exceptionally useful when you want the list to be accompanied by additional information about the items.

Check out the following example from an Algebra course.

The order of operations are the rules that tell us the sequence in which we should solve an expression with multiple operations. Learn more about each step by clicking it below.

Parentheses

The first step is to solve all operations within parentheses or brackets. Parentheses are used to group things together. Solve all groupings from inside to out.

Solve: $2 + 6^2 \times (4 + 5) \div 3 - 5$

→ **Step 1: Parentheses**

$2 + 6^2 \times (4+5) \div 3 - 5$

Exponents

The second step is to simplify all exponents, working from left to right.

Solve: $2 + 6^2 \times (4 + 5) \div 3 - 5$

Step 1: Parentheses

$2 + 6^2 \times (4+5) \div 3 - 5$

→ **Step 2: Exponents**

$2 + 6^2 \times 9 \div 3 - 5$

Multiplication

/content/enforced/9862256-HowtoDesignYourOnlineCourse-Anderson/

Notify students that the content has changed

