

Course Accessibility Check List

Module # _____ Topic: _____ Checked By: _____

Template

	Yes	No	Comments/ Notes:
Most Current D2L template used?			

Headings

	Yes	No	Comments/ Notes:
Heading 1 is used only once (just for the Title)			
Heading levels in correct order? (Heading 2, Heading 3, etc.)			

Images

	Yes	No	Comments/ Notes:
Alternative text provided including description of image's purpose?			
Images on web pages that are purely decorative need alt text. In the alt text description, write: alt="" OR check the descriptive box.			
Images in Word docs that are purely decorative need alt text. In the alt text description, write: alt="" OR check the descriptive box.			
Complex images (graphs, charts, diagrams, illustrations, and maps) contain short and or long descriptions			

Lists

	Yes	No	Comments/ Notes:
Formatted using ordered or unordered lists			

Links

	Yes	No	Comments/ Notes:
Concise text describes the link's destination			
External link opens in a new window and stated in parenthesis after the link.			

Tables

	Yes	No	Comments/ Notes:
Column and/or row headers identified?			
Reading order checked (screen readers read from left to right, top to bottom)			

Color

	Yes	No	Comments/ Notes:
Color/Contract Checker: WebAIM Contrast Checker			
NOT used to convey meaning to content			

Math & Science

	Yes	No	Comments/ Notes:
D2L equation editor used?			

Multimedia

	Yes	No	Comments/ Notes:
Blinking/ Flashing content eliminated?			
Mouse actions can be completed with keyboard?			
Videos are properly captioned?			
Audio is transcribed?			

Course Files

	Yes	No	Comments/ Notes:
Microsoft Accessibility Checker tool used?			